

# MYOB AccountRight Standard v19

The smarter way to manage your accounting and inventory requirements.

AccountRight Standard, formerly MYOB Accounting, is accounting and inventory management software from Australia's leading accounting software provider.



## Get started fast

Be up and running in minutes with the Easy Setup Assistant. Start recording transactions without knowledge of accounting concepts and principles. Quickly learn how to process transactions or tasks with the in-built step-by-step guide.

## Calculate GST and prepare BAS easily

AccountRight Standard enables you to efficiently process your accounting and BAS requirements.

## Quickly report on sales, profit and more

The Business Insights Dashboard shows how your business is performing at a glance.

## Easy inventory management

Know exactly what's in stock and on order. Email sales, purchases and remittance advices to customers and suppliers. Easily reconcile inventory balances at any time.

Print pricelists and packing slips and import items from Microsoft Excel. Buy and sell in different units and automatically back-order and buy stock. Record detailed inventory descriptions, including images.

## Manage jobs, customers and suppliers

Easily provide your suppliers with itemised remittance advices and customers with quotes, invoices and statements.

Monitor what is owed to suppliers and when payments are due.

## Transaction management

Pinpoint transaction details with ease. View transactions by account number and tax code to assist with reconciliation. Set specific Lock Periods by date to perform reconciliations weekly.

## Access contact information instantly

Store and search all contact information within the Card File. Import and export contact logs and customer lists. Synchronise Card File with Microsoft Outlook.

## Streamline your business with MYOB M-Powered Services

Simplify bank reconciliations, tax payments and invoicing with M-Powered Services. Add convenient payment options to your invoices including BPAY®.

Pay suppliers electronically. Manage short-term tax obligations. Receive electronic bank statements and automatically reconcile accounts. To M-Power your business call **1300 555 931** or visit [myob.com.au/m-powered](http://myob.com.au/m-powered)

## More Information

For more detailed information, including a free trial of AccountRight Standard, visit [myob.com.au/products/accountrightstandard](http://myob.com.au/products/accountrightstandard) or call the MYOB Sales Team on **1300 555 111**.

### Need to manage payroll or bill for time?

MYOB AccountRight Plus is business, payroll and time billing software. Get advanced business reporting tools, streamline pay runs, and bill for time the way you want to.

#### Minimum System Requirements

- Windows® 7, Windows Vista (service pack 2), Windows XP (service pack 3)
- 1GHz Intel Pentium® processor (or equivalent) with 1GB RAM
- 200MB of hard disk space
- CD-Rom Drive
- Card synchronisation requires Microsoft Outlook 2000 to 2007

#### Microsoft Office connection requires

- Microsoft Word 2000 to 2007
  - Microsoft Excel 2000 to 2007
- Note that the hardware and software requirements will vary depending on your operating system. For more detailed information about compatible software versions, see [myob.com.au/Minimum\\_Specs](http://myob.com.au/Minimum_Specs).

\* Approved applicants only. Transaction fees apply. To read the M-Powered Services Product Disclosure Statement visit [myob.com.au/m-powered](http://myob.com.au/m-powered). BPAY is a registered trademark of BPAY Pty Ltd ABN 69 079 137 518.

Microsoft, Windows, and Windows Server are either registered trademarks or trademarks of Microsoft Corporation in the United States and /or other countries. Pentium is a registered trademark of the Intel Corporation or its subsidiaries in the United States and other countries.

**This product is subject to a licence agreement and requires initial registration of the program.** The product is issued with one user licence. If you require more than one person to access your business data simultaneously call MYOB Australia on 1300 555 123.

**Product activation required** – You will be required to activate each company file you create. Up to five business data files (known as company files) can be activated with this product. Additional company files are available from MYOB.

® Registered to MYOB Technology Pty Ltd ABN 30 086 760 269.