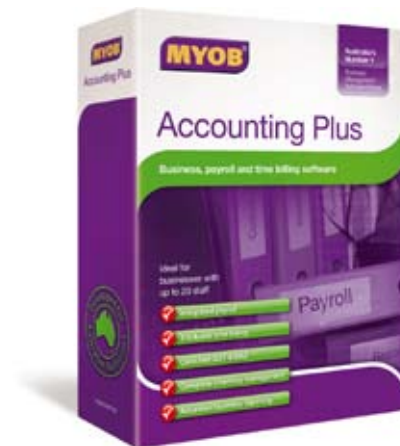


MYOB Accounting Plus v18

The smarter way to manage your business and payroll requirements.

MYOB Accounting Plus is business, payroll and time billing software that's ideal for businesses with up to 20 staff. Streamline pay runs, calculate PAYG withholdings and bill for time the way you want to.



Get started fast

Be up and running in minutes with the Easy Setup Assistant. Start recording transactions without knowledge of accounting concepts and principles. Quickly learn how to process transactions or tasks with the in-built step-by-step guide.

Efficient payroll management

Process weekly, fortnightly or monthly pay runs in just minutes and email pay slips to staff. Preview employee pays before processing and import timesheets to produce a pay run.

Payroll leave management delivers accurate payment, tracking and reporting of leave paid. Pay employees' wages directly from MYOB Accounting Plus with MYOB M-Powered Payments*.

Mandatory reporting made easy

Calculate GST, BAS and State payroll tax. Quickly generate reports on PAYG withholdings, superannuation, leave, deductions, allowances and bonuses.

Fulfil Super Choice requirements with ease and make superannuation contributions electronically using MYOB M-Powered Superannuation*.

Import bank and credit card statements from the internet and automatically reconcile matching transactions. Report GST on cash or accrual basis and work with inclusive and exclusive prices.

Fully trackable time billing

Track the details of each job, including non-hourly services and expenses. Know exactly how much each job costs and every task performed. Allocate a GST code to all activities. Bill for time and materials on one invoice.

Complete inventory management

Know exactly what's in stock and on order. Email sales, purchases and remittance advices to better manage customer and supplier relationships. Easily reconcile inventory balances at any time.

Print pricelists and packing slips and import items from Microsoft Excel. Buy and sell in different units and automatically back-order and buy stock. Record detailed inventory descriptions, including images.

Manage sales and purchases

Create quotes, orders and invoices. Schedule recurring invoices and purchases. Manage complex transactions including deposits, discounts, returns, credits and adjustment notes.

Enhanced usability tools

Quickly locate records in lists and recurring transactions with advanced search capabilities. Print preview and spell check forms.

Edit customer receipts and supplier payments. Tax table warnings ensure latest tax scales are used.



Customise reports and forms

Clarify individual amounts with itemised remittance advices and customer statements. Save customised reports and filters. Customise invoice layouts.

Invoice statements to include transactions up to actual statement date.

Transaction management

Pinpoint transaction details with ease. View transactions by account number and tax code to assist with reconciliation. Set specific Lock Periods by date to perform reconciliations weekly.

Access contact information instantly

Store and search all contact information within the Card File. Import and export contact logs and customer lists. Synchronise Card File with Microsoft Outlook.

Streamline your business with MYOB M-Powered Services

Simplify bank reconciliations, tax and superannuation payments and invoicing with M-Powered Services. Add convenient payment options to your invoices including BPAY®.

Pay suppliers electronically. Manage short-term tax obligations. Receive electronic bank statements and automatically reconcile accounts. To M-Power your business call **1300 555 931** or visit myob.com.au/m-powered

More Information

For more detailed information, including a free trial of MYOB Accounting Plus, visit myob.com.au/products/accountingplus or call the MYOB Sales Team on **1300 555 111**.

Minimum System Requirements

- Windows® 2000 (service pack 4), Windows XP (service pack 3), Windows Vista (service pack 1)
- 1GHz Intel Pentium® processor (or equivalent) with 200MB RAM
- 200MB of free hard disk space for program installation
- 35MB average space per company file
- 16-bit colour, 1024x768 screen resolution

Some features require

- Dial-up or broadband connection for MYOB M-Powered Services* and MYOB Help over the internet
- Microsoft Internet Explorer (minimum v5.5)
- Apple QuickTime® (minimum v6)
- Adobe® Acrobat Reader (minimum v7)

Internet Explorer 5.5, Apple Quicktime 6 and Adobe Reader 7 are included on the installation CD.

Microsoft Office connection requires

- Microsoft Word 2000 to 2007
- Microsoft Excel 2000 to 2007
- Microsoft Outlook 2000 to 2007 (for card synchronisation)

Note - hardware and software requirements will vary depending on your operating system. For more detailed information about compatible software versions, see myob.com.au/Minimum_Specs.

*Approved applicants only. Transaction fees apply. To read the M-Powered Services Product Disclosure Statement visit myob.com.au/m-powered

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